

the jet companies

EMPLOYMENT APPLICATION

The Jet Companies, Inc is an equal opportunity employer. We encourage all qualified individuals to apply for employment.

PLEASE PRINT

Name: _____
Last First Middle

Business/Mobile Telephone: _____ Home Telephone: _____

Present Address: _____
Street City State Zip

Permanent Address (if different than above): _____
Street City State Zip

Email Address: _____

EMPLOYMENT DESIRED

Referral Source: _____

Position applying for: _____

Are you applying for (circle one): Regular full-time work Regular part-time work Temporary work

What days and hours are you available to work? _____

If applying for temporary work, during what time period will you be available?

From: _____ To: _____

Are you available for work on nights and weekends? Yes No

Would you be available to work overtime, if necessary? Yes No

If hired, what date can you start work? _____

Salary/Hourly rate desired: _____

PERSONAL INFORMATION

Have you ever applied to work for The Jet Companies, Inc? Yes No

If so, when? _____

Do you have any friends or relatives working for The Jet Companies, Inc? Yes No

If hired, do you have reliable means of transportation to and from work? Yes No

Are you at least 18 years of age? Yes No

(Note: If under 18, employment is subject to verification that you are of legal minimum age to work.)

Do you have the legal right to work in the United States? Yes No

(Note: Proof of identity and legal authority to work in the United States is a condition of employment.)

Have you ever been convicted of a crime other than a traffic violation? Yes No
If yes, please state the nature of the crime(s), when and where convicted and the disposition of the case:

(Note: A conviction will not automatically disqualify you for employment. Each case will be individually considered based on specific facts.)

Are you currently employed? Yes No
If so, may we contact your current employer? Yes No

School	Name and Address	# of Years Completed	Did you Graduate?	Degree or Diploma
High School				
College / University				
Vocational / Business				
Other				

Please list any relevant licenses or certifications you hold (type, state and issuing authority):

Do you speak, write or understand any other languages aside from English? Yes No
If yes, which language(s)? _____

Do you have any other experience, training, qualifications or skills that you feel make you especially suited to work for The Jet Companies, Inc. ? If so, please explain: _____

Please list computer software programs you are proficient in: _____

EMPLOYMENT HISTORY

Please list all present and past employment starting with your most recent employer (last 10 years is sufficient).

You must complete this section even if attaching a resume. If additional pages are needed, please attach.

Name of Employer: _____

Address: _____

Type of Business: _____

Telephone: _____ Your Supervisor's Name: _____

Your Position and Duties: _____

Dates of Employment: From: _____ To: _____ Starting Pay: _____

Ending Pay: _____ May we contact this employer?

Yes No Reason for Leaving: _____

Name of Employer: _____
 Address: _____
 Type of Business: _____
 Telephone: _____ Your Supervisor's Name: _____
 Your Position and Duties: _____
 Dates of Employment: From: _____ To: _____ Starting Pay: _____
 _____ Ending Pay: _____ May we contact this employer?
 _____ Yes No Reason for Leaving: _____

Name of Employer: _____
 Address: _____
 Type of Business: _____
 Telephone: _____ Your Supervisor's Name: _____
 Your Position and Duties: _____
 Dates of Employment: From: _____ To: _____ Starting Pay: _____
 _____ Ending Pay: _____ May we contact this employer?
 _____ Yes No Reason for Leaving: _____

Name	of	Employer:
Address: _____		
Type _____	of _____	Business: _____
Telephone: _____		Your Supervisor's Name: _____
Your _____	Position _____ and _____	Duties: _____
Dates of Employment: _____	From: _____ To: _____	
Starting Pay: _____	Ending Pay: _____	
May we contact this employer?		Yes No
Reason for Leaving: _____		

Have you ever been terminated or asked to resign your job? If yes, please explain.

Please identify and explain all periods of unemployment (four weeks or longer) over the past 10 years.

From: _____ To: _____ Reason: _____
 From: _____ To: _____ Reason: _____
 From: _____ To: _____ Reason: _____

MILITARY SERVICE

Have you obtained any special skills or abilities as the result of service in the military? Yes No
 If so, please describe: _____

REFERENCES

Please list below 3 persons, not related to you, who have knowledge of your work performance within the last 3 years:

Name: _____ Occupation: _____

Address: _____

Telephone: _____ Number of Years Known: _____

Name: _____ Occupation: _____

Address: _____

Telephone: _____ Number of Years Known: _____

Name: _____ Occupation: _____

Address: _____

Telephone: _____ Number of Years Known: _____

For reference purposes, if you have ever used a different name, please list name and dates:

Please write a short statement explaining why you want to work for The Jet Companies, Inc. _____

ACKNOWLEDGEMENT

Please read carefully, initial each paragraph, and sign below.

_____ I authorize The Jet Companies, Inc. to verify the accuracy of the information contained in this application and to make inquiries regarding my employment and/or education for the purpose of determining my suitability for a position with The Jet Companies, Inc. I hereby authorize all persons, educational institutions, and employers named in this application to provide The Jet Companies, Inc. with any relevant information that may be required to arrive at any employment decision.

_____ Nothing in this application or in any handbook, policy, procedure, or work rule of The Jet Companies, Inc. shall constitute a contract of employment, expressed or implied. The employment relationship is **at will** and may be terminated by the employee or The Jet Companies, Inc. at any time, with or without cause.

_____ I certify that all statements I have made in this application are true and agree that any misrepresentation or omissions of facts called for may be sufficient cause for terminating consideration of my application for employment, or immediate dismissal from The Jet Companies, Inc. service, if I have been employed. I further certify that I, the undersigned applicant, have personally completed this application.

_____ Terminal Operator, Maintenance Technician, and Rail Offload Operator positions are considered safety sensitive Positions and thus even prescribed medical marijuana card holders cannot be considered. Successful completion of a pre-employment drug screening and background check is required for employment.

Date: _____ Applicant's Signature: _____

The Smoke-Free Arizona Act prohibits smoking in places of employment. The Jet Companies, Inc. complies with this Act. The Jet Companies, Inc. uses E-Verify to verify employment eligibility.